

Bellevue Big Picture School STUDENT PARKING 2021-2022

- 1. All fines must be paid prior to purchasing a parking permit. Fines may be paid before or after school or during lunch.**
- 2. Students must possess a valid driver's license and proof of insurance for a permit to be issued.**
3. The student parking fee is \$100 for a single driving permit. Permit fees may be paid with cash or check.
4. Parking fees are **non-refundable**.
5. Students and parents must read, complete, sign and date the parking application.
6. Once capacity is reached, a waiting list will be started, and permits will be issued at the approval of the principal. The Carpooling Contract must be completed in order to share a permit. Public transportation is also encouraged.
7. Before filling out the application, please read the Bellevue School District Parking Policy and the Bellevue Big Picture School Parking Policy. Obtain the required signatures on the application.

Bellevue Big Picture School Parking Policy

- Parking a student car on the Big Picture School campus is a privilege. To gain and maintain this privilege a student must register his or her car in the office, obtain a parking permit, and drive safely! Parking permits cost \$100.00 per year.
- Student parking areas are open to all students with valid parking permits. During the hours 6:30am-4:00pm all staff and visitor parking areas are off limits to students. Additional restrictions in staff areas may occur during school events.
- By issuance of a permit, the Bellevue School District and/or Bellevue Big Picture School do not assume liability for any property damage to any private automobile parked on its property. The owner-operator(s) of all private vehicles accepts responsibility for their own property and agrees they are parking at their own risk.
- **Vehicles must be operated in a safe and legal manner at all times on the Bellevue Big Picture School campus. Because it is necessary to maintain emergency and business access to the campus, cars blocking fire lanes, emergency exits, delivery areas, bus, handicap or motorcycle zone, etc., will be towed and/or driver fined and parking privileges removed.**

Rules and Consequences for violations / Parking Citations: SEE BELLEVUE SCHOOL DISTRICT EXPECTATIONS BELOW.

Bellevue School District Parking Expectations:

“By issuance of this permit, the Bellevue School District does not assume liability for any property damage to any private automobile parked on the property. The owner-operator(s) of all private vehicles accept responsibility for their own property and agree that they are parking at their own risk.”

Please Note:

Bellevue Big Picture School administrators have the right to search your vehicle upon request if it is on Bellevue Big Picture School property. The vehicles are also subject to random sweeps by canine units trained in detecting illegal substances.

Purpose of Parking Fees: The purpose is to assure the safety and security of Bellevue Big Picture School, and to deter students from violating safe driving and parking practices. Funds generated by parking fees are used to pay for supervision of all parking lots on BPS campus, upgrades, maintenance, the costs related to parking registration and maintenance of ticket records, parking facility, and other school-related costs.

What are the Rules and Consequences for violations?

Parking citations carry a minimum \$20 fine depending on the severity and/or frequency, additional penalties and/or discipline consequences up to and including temporary or permanent loss of parking privileges, and will be issued for the following:

1. Parking without a valid and visible permit. All parking permits must be clearly displayed inside on the rear view mirror.
2. Improper parking of vehicle, including not properly parking in the stall (taking more than one place or blocking accessibility), parking in restricted areas (fire lanes, bus lanes, handicap only, staff or visitor parking areas, the bus turn-around area, grass etc.), or not parking in assigned parking area.
3. Moving violation (speeding, unsafe driving, running a stop sign, or misuse of vehicle). The speed limit in the parking lots is 10 MPH.
4. Falsification, misrepresentation, reselling or possession of another student's parking permit.
5. Students may not borrow, loan or resell parking permits to other students. Parking privileges may be suspended or revoked for these acts and additional fees imposed.
6. A fine will be issued for parking in a handicap space without a valid and visible state handicap parking permit, issued to the driver of the car. Car is subject to ticket and/or impound from the Police Department.
7. If you wish to dispute a parking ticket you receive, you must do so with the office manager, within five (5) days. No changes will be made for tickets older than five school days. Disputing a parking ticket does not necessarily result in a reduction or elimination of the fine imposed.
8. For a student with more than three ticket violations, a referral will be written, and parents will be contacted. A towing warning letter may be issued.
9. **Parking fines must be paid by the end of each quarter or the parking permit may be revoked until the parking fines are paid.** No reimbursement will be given if the parking permit is revoked.

Repeated violators may be towed at the owner's expense. Violations and sanctions are specifically detailed in the Discipline Policy. Cars towed will be assessed a fine from BPS in addition to fees charged by the other agencies.

What happens if my parking permit is stolen or lost?

- a. Students will be allowed to replace a lost or stolen parking permit **once** at a cost of \$20. The original permit will be voided and a new permit issued.
- b. If your permit is stolen, submit a report of the theft with the office manager immediately.

BSD/BPS Student Parking Policy
SIGNATURE PAGE

These signatures indicate that you have read and understand the BSD/BPS Parking Policy, that you understand the student parking application, that the completed information is accurate and current, and that you agree to abide by the BSD/BPS Parking Policy. You also understand that failure to abide by the parking policy may result in a citation for each violation, additional penalties or discipline consequences, and/or temporary or permanent loss of parking privileges.

Parent Signature _____ **Date** _____

Student Signature _____ **Date** _____

For Main Office Use Only

Received on _____

Permit # _____

**STUDENT VEHICLE REGISTRATION
Single Driver 2021-2022**

Please Print

I have read and I understand the Bellevue School District and the BPS Parking Policies.

Student Name _____ Student # _____ Age _____

Parent(s) _____

Home Address _____

Home Phone _____ Work Phone _____

Insurance Company _____ Policy Expiration Date _____

Driver's License# _____ Expiration Date _____

Student and Parent must read and sign the attached application.

VEHICLE INFORMATION

List all vehicles you may be parking on the BPS Campus – primary car first. Please keep us informed of any vehicle changes or additions. Students are responsible for notifying the office of any additions. Unregistered cars will be ticketed.

	MAKE	MODEL	COLOR	LICENSE PLATE#
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____

For Administrative use only

Administrator Initials _____ Date Paid: _____ Permit #: _____

BSD/BPS Carpool Parking Policy

1. ALL Carpool participants must read and sign the BSD/BPS Parking Policy, and turn it in with the Carpool Registration and this contract. All rules stated there apply as well to carpools. A carpool can be 2, 3, or 4 drivers.
2. All participants in the carpool MUST have a regular driver's license (not a provisional one). Siblings can create a carpool, but each driver must possess a driver's license.
3. Carpool participants who signed up prior to the first day of school have until the end of the first week of school to submit the \$100 permit fee, Carpool Registration, the BPS Parking Contract, and the Carpool Contract in order to maintain their spot on the permit list. Information will be verified, and a permit will be issued during the first week of school.
4. If one member of the carpool submits all paperwork and pays the \$100 fee during Back-to-School days, and no other members submit paperwork, the driver will be placed on the priority list for a single-person permit.
5. **Participants in a carpool can apply for a single-driver permit, but will be placed on the waiting list. If they get a single-driver permit, they will no longer be in the carpool.**
6. A single-driver permit can be converted to carpool once school begins. Carpool Permits cannot be issued to, and cannot be used by, those not registered with the office. In order to join a carpool, new members must not have outstanding fines. There is a \$10 processing fee.
7. If the carpool has less than 4 people, and wants to add someone during the year, the new person needs to fill out a registration form and contract. The office will notify the other members of the carpool to make sure all participants are in agreement. If they aren't, no changes will be made. If they are, the driver will be added, and the new driver will be charged \$10 for processing.
8. Requests for a carpool permit starting the first day of school will be placed on the waiting list, along with those wanting a single permit.
9. The carpool will designate one member to pay the \$100 permit fee, and the participants will decide how this will be allocated. The school is not responsible for the decision. One permit will be issued.
10. If the car is ticketed for a violation on campus, the ticket will be assigned to the owner of the car driving that day.
11. **If an infraction results in a permit revocation, it will be revoked from the carpool, not just from the violator.**
12. If the permit is found in a car not in the carpool, and was not reported missing by any of the carpool participants, the carpool participants will be fined a total of \$20 and participants may lose parking privileges.
13. The permit must be in the car that is on campus. An allowance will be made one time for a forgotten permit. After that, a \$20 ticket will be issued to the driver for each day the permit is not in the car.
14. If someone wants to drop off of the carpool, they must notify the office. If this reduces the carpool to one person, the permit will revert to a single-person permit. The participants need to decide among themselves who will keep the permit. If agreement cannot be reached, the permit will be rescinded. Those no longer in the carpool can put their name on the waiting list for a permit.
15. No money will be refunded for changes to the carpool.

BSD/BPS Carpool Parking Policy
SIGNATURE PAGE

These signatures indicate that you have read and understand the BSD/BPS Parking Policy, that you understand the student parking application, that the completed information is accurate and current, and that you agree to abide by the BSD/BPS Parking Policy. You also understand that failure to abide by the parking policy may result in a citation for each violation, additional penalties or discipline consequences, and/or temporary or permanent loss of parking privileges.

Parent Signature _____ **Date** _____

Student Signature _____ **Date** _____

For Main Office Use Only Received on _____	Permit # _____
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**STUDENT VEHICLE REGISTRATION
CARPOOL 2021-2022**

Additional Carpool participants:

Name _____ / Signature _____

Name _____ / Signature _____

Name _____ / Signature _____

Please Print

I have read and I understand the Bellevue School District and the BPS Parking Policies.

Student Name _____ Student # _____ Age _____

Parent(s) _____

Home Address _____

Home Phone _____ Work Phone _____

Insurance Company _____ Policy Expiration Date _____

Driver's License# _____ Expiration Date _____

Student and Parent must read and sign both the parking contract and the carpool policy.

VEHICLE INFORMATION

List ALL vehicles your carpool may be parking on the IHS Campus – primary car first. Please keep us informed of any vehicle changes or additions. Students are responsible for notifying the office of any additions. Unregistered cars will be ticketed.

	MAKE	MODEL	COLOR	LICENSE PLATE#
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____

For Administrative use only

Administrator Initials _____ Date Paid: _____ Permit #: _____