



**Bellevue Big Picture School  
Taking Care of Business Day Agenda**



Dear Big Picture School Families:

As summer rapidly draws to a close, the Big Picture staff would like to welcome you to the 2021-2022 school year.

<b><u>Taking Care of Business and yearbook photos:</u></b>	<b>AUGUST 24th</b>	<b>8:00 AM – 9:00 AM</b>	<b>6<sup>th</sup> grade</b>
		<b>9:00 AM - 10:00 AM</b>	<b>7<sup>th</sup> grade</b>
		<b>10:00 AM - 11:00 AM</b>	<b>8<sup>th</sup> grade</b>
		<b>12:00 PM - 1:00 PM</b>	<b>9<sup>th</sup>/10<sup>th</sup> grade</b>
		<b>1:00 PM - 2:00 PM</b>	<b>11<sup>th</sup>/12<sup>th</sup> grade</b>
<b><u>6<sup>th</sup> grade Student Orientation:</u></b>	<b>AUGUST 25<sup>th</sup></b>	<b>8:00 AM – 12:00 PM</b>	
<b><u>7<sup>th</sup>-8<sup>th</sup> grade NEW Student Orientation:</u></b>	<b>AUGUST 25<sup>th</sup></b>	<b>8:00 AM – 12:00 PM</b>	
<b><u>New to BP High School Student Orientation:</u></b>	<b>AUGUST 26<sup>th</sup></b>	<b>10:30 AM- 12:00 PM</b>	

**Please see the attached Checklist for forms that need to be returned at Taking Care of Business Day.**

## TAKING CARE OF BUSINESS DAY DIRECTIONS

**Either students or parents may complete the following. Picture ID will be required of the parent/guardian to protect student privacy and that parent/guardian’s name must be on the registration form. Yearbook and ASB ID photos are taken on this day. In order to ensure an efficient flow to the day and prevent long lines, please try to report at the designated time for your child’s grade level listed above. We understand that this schedule may not work for all families and will accommodate students at other times as best we can. In addition, several of the items may be completed online or returned on the 1<sup>st</sup> day of school. There will be one additional photo make-up day in Sept/Oct.**

**STATION 1-RETURN ALL REQUIRED FORMS:** See Attached Checklist (These can also be returned with student the first day of school)

**STATION 2 - BUS TRANSPORTATION - METRO PASSES**

Students who qualify for a Metro pass will receive written notice from the transportation office during the summer. In order to receive a Metro pass, students must return the Metro pass form signed by the student and parent/guardian. ORCA transit passes are available free of charge for eligible BP students who will ride a minimum of 3 days per week and live outside our walk boundary. The card replacement fee this year is \$25. **Students may also pick up their Orca Cards the first few days of school.**

**STATION 3 – FEES AND PARKING**

High school students who wish to drive and park on campus must complete the parking forms located on our website and submit the BSD parking fee (\$100) to obtain a parking permit. **Optional fees will be collected at check-in days and during the 1st two weeks of school.** We encourage families to pay online <https://touchbase.bsd405.org/>. If paying by check, please make it to Bellevue School District. Staff will be available to assist with online payment at the check-in day.

## **STATION 4 –PICTURES**

All students may go to Station 4 to have their pictures taken. Please find the Lifetouch brochure on our website which describes how to order pictures online. All Big Picture students will be issued picture ID cards from these photos and do not need to purchase a picture package from Lifetouch to have a yearbook photo and ID card. These cards will be used as campus ID cards, library check-out cards, and ASB cards when validated with the ASB sticker. All students are expected to carry their ID cards and present them to any member of the staff upon request. **There will be a scheduled picture make-up day in late September/early October for any student missing a photo.**

**To order pictures: Go to the [LIFETOUCH website](#) and enter the Big Picture Picture Day Code: **EVTTSRJ9W****

## **STATION 5- SCHEDULES**

Students can pick up a copy of their course schedules on this day. **Students may also view their schedules online in ParentVue/StudentVue by August 30.**

# **GENERAL INFORMATION**

## **INSURANCE**

Included on our website and at the main office is information and the enrollment form for the school insurance program. The brochure explains the coverage for the various plans available. To enroll, complete the form on the envelope, enclose a check for the appropriate amount, and return the form to the school. Coverage begins the day the check and form are received in the school office.

## **FINANCIAL ASSISTANCE**

BSD students in need of financial assistance should consider completing the Free-Reduced Price Lunch Application as this provides students access to the Fee Waiver Program. The Fee Waiver Program offers waived fees for AP tests, extracurricular activities such as ASB dues, event registrations, field trips, performances, social events/dances, transportation fees, athletic fees and discounted summer school tuition. Students may also work with our Office Manager, Karen Penewell, for access to funds from the Invest Ed Fund. This information is kept confidential.

## **LUNCH**

**All students enrolled in the Bellevue School District can receive lunch at no charge during the 2021-2022 school year.**

Menus will be simplified for quick service until we can expand with custom options again.

✓ A la carte/Snack Bar and Adult meal purchases will not be available. This step is necessary to ensure all students who want a free meal can be served.

**✓ Meal account deposits are not necessary.**

✓ Students who bring lunch from home may supplement their meal by selecting 3 items (such as a carton of milk, a serving of fruit and vegetables) at no charge.

The 2021-22 Application for Free or Reduced Price Meal Benefits will open August 18, 2021!

Visit: [www.bsd405.org/freeandreduced](http://www.bsd405.org/freeandreduced) to access our online application.

❖ Why do we need to complete an application for school meal benefits if meals are offered free for all students?

Completing the school meal benefit application to qualify for free or reduced priced meals will allow your student to gain access to:

✓ Fee Waivers or discounts\* offered by the district;

✓ Community resources such as Operation School Bell, Backpack Meals and Shoes that Fit;

✓ Potential expansion of federal P-EBT benefits; and

✓ Uninterrupted school meal benefits for the first 30 days of the 2022-2023 school year.

\*The Fee Waiver Program offers waived fees for IB & AP tests, extracurricular activities such as ASB dues, event registrations, field trips, performances, social events/dances, transportation fees, athletic fees and discounted summer school tuition.

Lunch is 30 minutes in length. All middle school students remain on campus for lunch. High School students may leave campus for lunch.

## **Health Requirements**

All students must have immunizations up to date to be able to attend classes. Please return the immunization forms before the first day of school. Any student with a life-threatening condition such as diabetes, severe asthma, food allergies, etc. must complete an emergency health care plan. Please notify the school and the nurse will contact you about completing this plan. Bellevue School District has a no drug policy, which includes over the counter medications, herbal medications, and prescription medications. In the event that there is a valid health reason which requires administration of any medication to a student during school hours, proper notification and authorization must be completed in compliance with RCW 28A.210.260 and the Washington State Nurse Practice Act. A prior written request and authorization form must be filled out by both parent and a licensed physician for any over the counter medication, prescription medication, herbal medication and epinephrine injections. This form must be on file in the office and is good for the current school year only. <http://www.bsd405.org/departments/health/required-health-forms/>

## **Students Rights and Responsibilities**

This information is available on the BSD website, <http://www.bsd405.org/about/resources/notices/>

## **Official Notices**

Please review the Official Notices from the Bellevue School District on the website. Hard copies are available in the main office. These include the district weapons policy, truancy laws, photo opt out, etc. <http://www.bsd405.org/about/resources/notices/>

## **Attendance**

**Right Place. Right Time. Ready to Learn! Make school attendance a habit rather than a choice!**

One of the most important things your children can do to achieve academic success is also one of the most basic: going to school every day. In fact, research has shown that it usually takes students 3 days to catch up with school work for every day they've missed. By making your child's school attendance a priority, you will be taking an important step in supporting your child's school success, and setting a good example. Remember every day counts!

Please review the attendance policy and sign the attendance letter. More info is available at:

<http://www.bsd405.org/departments/student-services/attendance/>