

**Bellevue School District
Procedure 2410P Graduation Requirements - Exhibit F**

REQUEST FOR CREDIT FOR HIGH SCHOOL COURSES TAKEN PRIOR TO ENTERING HIGH SCHOOL

Student:

Student ID#:

Date of Request:

Graduation Year _____

School where course was taken	School Year Taken	Course Title	Semester 1 Grade	Semester 2 Grade

Parent/Guardian:

Date:

Counselor:

Date:

Notes:

- High school is defined as ninth through twelfth grades and middle school is defined as sixth through eighth grades
- Credit value for high school courses taken in the middle school years is described in the Bellevue School District Course Catalog which is available on the District website
- If a course is taken outside of the BSD, students must provide a copy of the middle school grade report or transcript. Registrars will verify that the course qualifies for credit and will place on the student's high school transcript.
- Once high school credit has been posted on a student transcript, it cannot be removed
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* Return the completed form to the registrar's office. * * *

Registrar signature:

Transcript entry date: _____