

March 15, 2021

To the Class of 2021....we are almost there!

Newport High School staff remain committed to supporting seniors during this time. We recognize remote learning may be contributing to an already stressful time as you near graduation from high school. To assist you in maintaining and/or accelerating progress toward your graduation, it is important that all seniors complete Washington State and/or Bellevue School District (BSD) graduation requirements.

In additions to credits, grades, and a graduation pathway, Washington State and BSD requires completion of a **High School and Beyond Plan (HSBP)** for students to graduate. Many of you may have already completed several of the **seven required components of the HSBP** or at least started some or all of these HSBP tasks. Many are embedded into classroom presentations with your counselors or other activities. Six of the seven tasks should be completed as soon as possible with the last task, Graduation Survey, completed in May.

Currently, BSD captures and tracks your HSBP in your Naviance program. As a reminder, you can sign in to Naviance using the *CLEVER* application. Once in the *CLEVER* application, go to the student portal on your laptop, select *Clever*, and then click on *Naviance*. Under the *My Planner>Tasks* drop down menu students can track completed tasks toward completion of the HSBP.

**No later than April 20, 2021, please complete the following six required components of the HSBP in Naviance, as follows:**

1. **Create/update Resume** or make an **Activity Log** in Naviance under *About Me>My Stuff> Resume*.
2. **Complete Career Interests Profile** survey and mark at least one career as a favorite.
3. **Complete Game Plan Survey** which will set your goals for post high school life.
4. **Create/Update 4-year course plan** listed under *Courses>Manage Course Plans*. If you don't see the exact course you completed, please pick an equivalent course so you can complete the plan.
5. **Complete My Financial Aid Options** questionnaire.
6. **Complete My Graduation Pathways** survey- Available Monday, May 3.

In May, we will administer the Senior Survey, which is the 7<sup>th</sup> and last requirement for the HSBP. Completion of that survey and the six above-referenced tasks will fully complete your HSBP.

Should you have questions and/or concerns related to completion of the HSBP and/or need technical assistance in accessing or utilizing Naviance, please don't hesitate to contact our College and Career Advisor, Mrs. Lopez-Kopp [lopezk@bsd405.org](mailto:lopezk@bsd405.org).

Thank you for continued engagement during this long-term school closure. Your successful completion of the first six HSBP components by April 20<sup>th</sup> is greatly appreciated!

Sincerely,

Ms. Yahoudy