



# Block Party Quilters Auction

## volunteer opportunity information

**5/28/22: Still looking for 2-3 people.**

Call time: 4:30 pm on 6/2/2022

Call location: Pine Lake Covenant Church Gym, 1715 228th Ave SE, Sammamish, WA

Expected end time: 8:30 – 9 pm

Transportation: for you as a volunteer to figure out (carpooling?). There is ample parking available.

### **Expected schedule:**

- 4:25 - 4:35 - gather.
- 4:35 – 5:15 get marching orders from Auction leads (what they say may override what I understand at the moment)
- 5:15 – 6 help as needed with last minute stuff – arranging silent auction items on tables, live auction items on stage.
- 6 pm volunteer dinner\* while doors open, people register & start bidding on silent auction.
- 7 pm – first silent auction wave closes: once closer records the winning bid & bidder, bring item w/ winner bid number to checkout staging area & start organizing by bid number.
- 7:15 -next wave of silent auction closes, repeat.
- 7:30 – final wave of silent auction closes, repeat.
- 7:45 – 8:30 pm live auction happens: ferry winning bids from stage to checkout staging area. (Apparently this is a moderate distance, and might end up going outside)
- 8:30 – winning bidders go through checkout process,
- End of auction to end of event: bring winnings to each bidder after they have completed checkout, and help them carry it to their vehicle if requested.

### Expected duties:

- carry stuff from point A to B, repeatedly. I'm guessing most items are less than 30 lbs. - if it feels too heavy, it probably is; ask for help.

### **X2Vol contact:**

Cat Snyder

[Csnyder999@msn.com](mailto:Csnyder999@msn.com)

425-922-6292 (cell)

### **What I need from each volunteer:**

- name & contact info (email for before-event info, and cell for during the event time)
- dinner info – current plan is to get pizza, bottled / canned drinks & a box of cookies.
  - Do you have foods you need to avoid? (Allergies, aversions, dietary restrictions, etc.)
  - Pizza topping preferences? (Current plan is 2-3 Domino's pizzas, depending on # of volunteers, and dietary restrictions. Taco Time might be another option.)
  - Bottled drink preferences? (Preferably a few options depending on what's available.)
  - Will a box of Oreos work for the cookies?

Please let me know if you have any questions,

Cat Snyder