

# Bellevue School District Building Use Fees Schedule

**NON-REFUNDABLE PROCESSING FEE OF \$20.00 APPLIES TO ALL CATEGORIES**

*(except District sponsored events and school activities)*

**Insurance Requirements:** Certificate of Liability insurance in the amount of one million dollars is required for all sport related activity uses and an Additional Insured Endorsement

GROUP CATEGORIES	BSD	Community		
	School/ PTSA/ Boosters	Youth(non-profit) or Other Government Agencies	Adult Non-profit Groups	Commercial Enterprises
<b>Room Use:</b>	<b>Hourly Rates</b>			
Classrooms <i>(All Classrooms &amp; Elementary School Music Rooms)</i>	0	\$15.00	\$19.00	\$29.00
Gyms				
Elementary School <i>(Cafeteria / Multi-Purpose Room)</i>	0	\$40.00	\$45.00	\$101.00
Middle School <i>(Small gym billed Elementary School rate)</i>	0	\$40.00	\$45.00	\$101.00
High School <i>(Small gym billed Elementary School rate)</i>	0	\$40.00	\$45.00	\$101.00
Other Rooms				
Elementary School <i>(Library, Cafeteria &amp; Music)</i>	0	\$15.00	\$21.00	\$32.00
Middle School <i>(Library, Cafeteria &amp; Music)</i>	0	\$20.00	\$21.00	\$32.00
High School <i>(Library, Cafeteria, Commons, Music, Photo Lab)</i>	0	\$22.00	\$25.00	\$43.00
Glass Blowing Studio @ SHS	0	\$250.00	\$350.00	\$500.00
ESC Meeting Rooms	0	\$15.00	\$19.00	\$29.00
WISC Meeting Rooms & WISC Rainier Room <b>(DISTRICT USE ONLY)</b>	0	0	0	0
<b>Season &amp; Session Use:</b>	<b>Flat Rates</b>		<b>Hourly Rates</b>	
Multi-Purpose, Gym – Season Fees <i>(Per Season Fee – Fall, Winter &amp; Spring)</i>	0	\$300.00	<b>APPLIES TO ELEMENTARY SCHOOLS &amp; MIDDLE SCHOOLS</b>	
Elementary School Covered Area <i>(temporary use due to no indoor facility access)</i>	0	\$150.00/ Month/3 days per week	<b>Includes lights</b>	
		\$170.00/Month/ 4-7 days per week	<b>Includes lights</b>	
Middle School Covered Area <i>(temporary use due to no indoor facility access)</i>	0	\$175.00/ Month/3 days per week	<b>Includes lights</b>	
		\$195/Month/4-7 days per week	<b>Includes lights</b>	
<b>Parking Lot Use:</b>	<b>Flat Rates</b>			
Elementary School	\$ 50.00 per day			
Middle School	\$ 75.00 per day			
High School	\$150.00 per day			
Other Sites	\$ 50.00 per 100 stalls			

Continue to page 2 for staffing fees...

Fees for Extended Users, Performing Arts Centers and Stadium and Ball Fields use are identified on their own separate fees schedule.

## Bellevue School District Building Use Fees Schedule

**Staffing:** *(extended evenings, weekends, holidays and/or risks to District property)*

**A. CUSTODIAN AND CLEANUP**

\$48.00 per hour for custodian

All building use outside of regularly scheduled custodial hours will require a 4 hour minimum charge on weekends; 1 hour minimum charge will be assessed M-F during school year breaks and for summer use activities.

**B. BUILDING USE SITE SUPERVISOR**

\$40.00 per hour

Events with a large number of attendees and/or events using a large number of rooms will require a site supervisor, and will be determined by the Community Use Office.

**C. WISC FACILITIES** (usage for BSD Staff only)

\$40.00 per hour for site supervisor/technical support

\$44.00 per hour for custodial

**D. PERFORMING ARTS CENTERS:** *(Details of additional fees listed on PAC web-site)*

\$40.00 per hour for site supervisor *(no minimum fee assessment)*

\$40.00 per hour for stage, lighting and/or audio technician

\$25.00 per hour for Student stage, lighting and/or audio technician

All fees are subject to need and length of production and/or event plus one hour *(at discretion of site supervisor or Community Use Office)*

**E. KITCHEN SUPERVISION:**

\$55.00 per hour for kitchen staff *(2 hour minimum fee assessed)*

**F. EQUIPMENT OPERATION:**

\$40.00 per hour for specialized equipment operator

*If facility use or staffing fees are not specifically identified on any of the fees schedules, they will be established by the Community Use Office and will be based on the intent of the policy and comparable uses.*

*Building use activities directly related to school programs shall have priority. Community use activities are permitted as long as they are not in conflict with school activities and regular maintenance.*