

Bellevue School District Extended Use Fees Schedule

NON-REFUNDABLE PROCESSING FEE OF \$20.00 APPLIES TO ALL BUILDING USE

Definition of Extended Use: *Six or more rooms at least once each week for a minimum of six calendar months.*

Insurance Requirements: Certificate of Liability Insurance in the amount of one million dollars is required at the time contracts are submitted.

Year	(1)	(2)	(3)
	Supervision & Clean-up Fees Hourly*	Room Fee Hourly**	Room Fee Annual***
2018-2019	\$42.25	**	\$400.00
2019-2020	\$44.00	**	\$425.00
2020-2021	\$45.00	**	\$425.00
2021-2022	\$45.00	**	\$435.00
2022-2023	\$46.00	**	\$435.00

NOTE: For school years beyond what is noted above, fees will remain at the last published rate until a new fees schedule is published.

(1)* Hourly Site Supervision & Clean Up Fee *(dollars per hour)*

Listed above are the rates that extended users pay when a custodian fulfills the two roles of site supervisor and custodian. For weekends, holidays or any other time that custodians are not regularly scheduled to work, the minimum custodial charge is 4 hours at the rate shown above. Monday through Friday there is a (1) hour minimum fee. When the minimum custodial charge is exceeded, the custodial charge is computed by multiplying the rate above times(x) the sum of on-site hours, plus(+), at least, 2 additional hours.

When another district staff fulfills the site supervisor role, the fee may be higher or lower depending upon the staff assigned and whether or not they are entitled to overtime pay.

(2) ** Hourly Room Fee – CLASS rooms The hourly room fee varies based on the following 3 tiers

Tier 1	1-125 hours	@ \$2.75 per hour
Tier 2	126-250 hours	@ \$1.25 per hour
Tier 3	Beyond 250 hours	@ \$.75 per hour

The use of larger rooms, such as gyms and multi-purpose facilities, will be double the rate and use will be at least 2 hours beyond the actual time students and/or adults are in attendance for organizational purposes.

(2) ** Hourly Room Fee – LARGE rooms The hourly room fee varies based on the following 3 tiers

Tier 1	1-125 hours	@ \$5.50 per hour
Tier 2	126-250 hours	@ \$2.50 per hour
Tier 3	Beyond 250 hours	@ \$1.50 per hour

Each extended user will be charged an annual one-time fee for each room used regardless of room size.

(3) * Annual Room Fee** – *(dollars per room per year)*