

Procedure 2024P

Online Learning

Online learning provides opportunities for students to access curriculum and specialized courses in a flexible learning environment that might not otherwise be available. Pursuant to Policy 2024, this procedure provides information regarding the Bellevue School District's online learning options.

A. Definitions:

1. Online course or “grade level course work” means a course in which:
 - a. more than half of the content is delivered online.
 - b. more than half of the instruction is delivered online by a teacher from a different location than that of the student.
 - c. a certificated teacher has the primary responsibility for the student's instructional interaction. Instructional interaction between the teacher and the student includes, but is not limited to, direct instruction, review of assignments, assessment, testing, progress monitoring, and educational facilitation; and students have access to the teacher synchronously and/or asynchronously.
2. Online school program means a school program that offers a sequential set of online courses or grade-level coursework that may be taken in a single school term or throughout the school year in a manner that could provide a full-time basic education program if so desired by the student. The student will normally enroll as a full-time student.
3. Online provider means any provider of an online course or program, including multidistrict online providers, all school district online learning programs, and all regional online learning programs.
4. The Online Learning Support Team includes the staff who will provide assistance to the student in accessing courses, understanding coursework, and maintaining successful progress in the course.

B. Student Access to Online Courses and Online School Programs:

The District will facilitate access to the following types of online learning opportunities:

1. Online courses:
 - a. District-taught online courses for credit recovery created by a third-party contracted provider.
2. Online school programs:
 - a. District-sponsored programs created by third-party course providers and taught by District teachers or third-party teachers.

C. Types of Online Courses Available

The District will facilitate access to the following types of online courses in the full-time online Bellevue Virtual Academy:

1. Credit recovery courses allowing students to make up failed credits needed for graduation;
2. World language courses, limited to Spanish 1-3, French 1-3, and Chinese 1-2
3. Courses meet four-year college entrance requirements;
4. Elective and Career and Technical Education courses;
5. Standard-level courses meeting high school graduation requirements; and a limited selection of Advanced Placement courses;
6. Grade level coursework for K-12.

D. Student Eligibility Criteria

The District will facilitate access to online learning courses and programs for students enrolled in K-12th grades. Students taking an online course must adhere to the following criteria:

1. Have completed any required prerequisites; and
2. Comply with existing District policies for registering/enrolling in a course or District program.

E. Supporting Student Success

The District will provide the following support to students to help ensure a successful online learning experience:

1. All online students will receive assistance from the local online learning support team.
2. School counselors will advise students in selecting and registering for online learning options to which the District facilitates access.
3. District staff will meet with online students to ensure they are connecting to the online coursework and the online teacher and are making satisfactory progress in their online coursework.
4. The District will provide students with a District laptop and facilitate internet connectivity.

F. Costs/Fees

Courses offered to students for which the District claims state education funding, or that are included as part of the regular school day, will be paid for by the District.

G. Granting of High School Credit for Online Courses

1. The District will award credit and grades for online high school courses successfully completed by a student that meet the District's graduation requirements and are

provided by an approved online provider. Credit for online courses will be granted in the same manner as other course offerings in the District.

2. For students transferring credit from OSPI approved online courses or programs taken while enrolled outside of the District, credit will be granted credit
3. For eligible courses, if course credit is earned, the course will be recorded on the transcript using the standardized identifier for online courses provided in the Comprehensive Education Data Research System (CEDARS); and
4. Prior to enrollment, students and/ or parents will be informed in writing whether a course is eligible for academic credit.

H. Information to Students and Parents or Guardians

The District will use a variety of methods to provide information to parents/guardians and students regarding online learning opportunities.

I. Student Responsibilities

Students enrolled in a District online course or online school program shall be required to:

1. Adhere to the general expectations for academic integrity.
2. Comply with course participation and completion requirements.
3. Maintain high academic involvement.
4. Notify the District if participation in an online course cease or changes.
5. Maintain communication with the District staff throughout the term of the online course; and
6. Participate in an online course/program orientation.

J. Parent or Guardian Responsibilities

1. Parents / guardians of K-5 students enrolled in a District online program will be responsible for supporting their student’s progress.

K. District Responsibilities:

In furtherance of the District’s online learning program, the District will:

1. Inform parents/guardians prior to student enrollment in any online course.
2. Inform staff, parents/guardians and students of the online courses that are available to them.
3. Inform staff, parents/guardians, and students of the online course prerequisites and technology requirements,

4. Inform staff, parents/guardians, and students of how to seek and access technology resources
5. Provide online students with an online learning support team.
6. Ensure communication between District staff, parents/guardians, and students.
7. Ensure online courses are appropriately identified with CEDARS coding; and
8. Inform students and their parent/guardian of rescheduling options or grade impacts in the event a student withdraws from an online course

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