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**NON-CURRICULUM RELATED STUDENT GROUPS**

Student-initiated, non-curriculum related groups, pursuant to the Equal Access Act are authorized to meet before, after school or during non-instructional time on school premises. Prior to meeting a group must:

1. Submit a written request for a meeting to the school principal or the principal's designee at least five school business days prior to the desired meeting date.
  - a. The principal will grant or deny the request in writing at least two school business days prior to the scheduled date.

The written request for a meeting shall provide the principal or the principal's designee the following information:

- A. The name of each student who is making the request,
- B. The name of the monitor of the group proposing a meeting,
- C. A description of the proposed meeting along with its stated purpose,
- D. The name(s) and affiliations of non-students (if any) who will be invited,
- E. A written statement stating:
  1. That all students shall be voluntarily attending the meeting,
  2. That any non-students shall not be directing, conducting, controlling or regularly attending future meetings and/or activities,
  3. The time and frequency of meetings for the proposed group.