

Fundraising Activities Involving Students

- A. The superintendent is authorized to permit fundraising activities by students through the Associated Student Body (ASB) fund, such as:
 1. Sales of products or services to the community, entrance fees to athletic contests, music or drama performances, and other activities as approved by the school principal.
 2. In-school fundraising projects such as the student store, student dances and other student activities as approved by the school principal.
 3. Donations made for the support of an associated student body (ASB) program. Donations must be recorded and approved using the district's Donation Agreement Form.
 4. Donations made for private purposes, known at the time of donation, to be held in trust as non-associated student body private monies. Donations must be recorded and approved using the district's Donation Agreement Form.
 5. Payments by participants in optional, noncredit, extracurricular activities such as sports, cultural events or trips, or for specified expenditures such as uniforms, travel or entrance fees.
 6. Other types of fundraising activities that do not adversely affect the instructional program, with advance approval of the Superintendent or designee. These include the use of internet sites and social media for soliciting and/or collecting funds.
 7. All funds collected for both public and private fundraising purposes will be safeguarded using responsible cash receipting procedures and must conform to district accounting requirements, per business office guidelines.
- B. Students are free to participate in private fundraising activities conducted by outside groups (including parent groups). These activities must not, however, involve the official student body organizations, and must not utilize district materials, supplies, or staff unless reimbursement is made. Use of district facilities must conform to the procedures established by the Facilities Use department. (See also Policy 4260 Use of School Facilities.)
- C. Any outside group, other than an official school-parent group, must have District-level approval before conducting fundraising activities within a school or schools. (See also Policy 4237 Contests, Advertising and Promotions.)