

## Distribution of Materials

Any outside organization wishing to distribute informational material must first submit, to the superintendent or a designee, a copy of the material and a statement of the educational value the program provides to students.

Informational materials to be distributed must also be approved by the superintendent or a designee and meet certain standards prior to distribution. The primary purpose of the standards is to prevent the exploitation of students by individuals or groups.

This district reserves the right to decline to distribute any item(s) if, in the Superintendent's or his/her designee's sole judgment and discretion, students or employees will not be well served by it. The Superintendent and his/her designee reserve the right to determine the appropriate method of distribution, as well as the right to decline to distribute the item(s) at all.

Approved parent-teacher organizations may distribute informational materials under this policy.

It is the responsibility of the superintendent, in conjunction with the building principals, to draft procedures regarding this policy, including a list of reasons for denying distribution of materials, including the criteria by which such decisions will be made.

Cross References: Board Policy 2340 Religious-Related Activities and Practices  
Board Policy 3220 Freedom of Expression

Management Resources:

*Policy News*, April 2005 Distribution of Materials

**Adoption Date: 12.18.12**  
**Bellevue School District**  
**Revised:**