

Termination of Employment

Classified Staff

Classified staff whose performance does not satisfy the needs of the district will receive written notification from Human Resources. Such written notice will contain the following information:

1. Subject to the action of the board of directors, the final date of employment with the district;
2. The right to request a pre-termination meeting following notice; and
3. Notice of any appeal rights that the employee may have and notice of the appeal processes.

At the pre-termination meeting, the employee will be entitled to be advised as to the reason(s) why the employee is being terminated and provided an opportunity to respond to any of the reasons presented. Upon the request of the employee who is being recommended for termination, the board may meet with the employee to determine if termination action will be taken.