

## Donations and Grants

The Bellevue School District gratefully accepts donations and grants, that will assist in the education of students from individuals and organizations.

### Definitions

**Donation:** Money or goods provided by individuals or groups to support the needs of the District or the needs of a district school, club, athletic team, department, or program. Donations are given freely and at the discretion of the donating individual or organization and do not require anything in return. Donations may be directed for a specific purpose, but the acceptance of them is at the discretion of the District. Donations are generally accepted from recognized school and district support organizations as defined in board policy 4120. Donations will also be accepted from other organizations and individuals when those donations align to the District's mission.

**Grant:** Money provided to a school or the District by individuals or groups for a specific purpose and contains conditions or qualifications for its use. Grants typically include an application process; identification of specific allowable use of funds and/or return of unspent funds; detailed reporting requirements; and/or an evaluation of the impact or results gained from the grant funded program.

For the purposes of this policy, awards or grants from state, federal, municipal, or other governmental agencies are excluded. Those grants are covered by Policy 6100 – Revenues from Local, State and Federal Sources.

The following provisions apply to all donations and grants:

- A. Donations and grants may be used only for purposes consistent with School Board policies and the accompanying procedures, federal and state laws/regulations, and other regulatory agencies, including the Washington Interscholastic Activities Association ('WIAA');
- B. The Superintendent or his/her designee maintains the authority to accept or reject the offer of any donation (either monetary or goods) or grant Prior to dispersal of any donation or grant (either monetary or goods), specific authorization must be obtained from the Superintendent or his/her designee;
- C. The Superintendent or his/her designee may make an advanced commitment to use donations or grants in a particular manner. However, generally the District will only contract for or otherwise obligate itself for expenditures after the funds are received;
- D. Items donated to the District become the property of the District to use and dispose of as directed by policies and procedures of the District, including, but not limited to, policy 6881 Disposal of Surplus Equipment or Materials; and
- E. The Superintendent or his/her designee will not accept donations or grants from individuals or groups affiliated with one school or program for the direct purpose of hiring or employing additional Certificated staff to provide services primarily to that same program during the regular school day.

The Superintendent will establish procedures that ensure compliance with this policy. These procedures will indicate employees who are authorized to receive donations and grants and specify steps to be followed to assure that there is District awareness of the value and purpose of donations and grants.

**Cross Reference:**

- Board Policy 2320
  - Board Policy 3515
  - Board Policy 4120
  - Board Policy 4237
  - Board Policy 6100
  - Board Policy 6102
  
  - Board Policy 6881
- Field Trips
  - Student Incentives
  - School and District Support Organizations
  - Contests, Advertising and Promotions
  
  - District Fundraising
  
  - Disposal of Surplus Equipment or Materials

**Legal References:**

RCW Gifts, conveyances, etc., for Gifts, conveyances, etc., for scholarship and student aid purposes, receipt and administration

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**Bellevue School District**  
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