FOOD AND BEVERAGE CONSUMPTION

The board recognizes that staff members and others associated with the district are expected to pay for their own food and beverages. However, under certain circumstances when the district is deriving benefit, the district may expend funds for food and beverage consumed by staff and others while in the conduct of the business of the district.

The superintendent is directed to establish procedures which reflect the intent of the board to provide for reasonable food and beverage consumption while in the conduct of business that is of benefit to the district. Such expenditures shall be supported by statements that show:

A. The occasion for incurring expenses;

B. The nature of expenses that were incurred; and

C. The general nature of the business that was being conducted.

Cross References:	Board Policy 1540	Board Member Expenses
	Board Policy 7250	Reimbursement for Travel Expenses
Legal References:		
	RCW 28A.320.050	Reimbursement of expenses of directors, other school representatives, and superintendent candidates — Advancing anticipated expenses.

Adoption Date: 11.19.13
Bellevue School District
Revised: