

Policy Reference No. 8230
Title: PASSENGER CONDUCT ON SCHOOL BUSES (RULES)
Section: SUPPORT SERVICES

SCHOOL BUS DISCIPLINE

PROCEDURE

A student who violates bus rules may be issued a citation by the bus driver or school officials. Citations will be signed by the parent and returned to school.

- 1.0 The bus driver will prepare a citation in quadruplicate listing the misconduct, student's name, school attended, time, date, route, and bus numbers.
- 2.0 The bus driver will present the original copy to the transportation supervisor to be mailed to the parent or guardian. The school and driver copies will be given to the school principal. The transportation copy will be given to the transportation supervisor.
- 3.0 The driver will notify the transportation department immediately (in person, by radio, or telephone) and transmit the report to the building principal. The transportation department will notify the parent or guardian immediately and will provide the principal with necessary information.
- 4.0 The original copy of the citation must be signed by the parent or guardian and returned to the school principal.
- 5.0 When the principal has reviewed the signed report, the back of the driver copy will be completed and the copy returned to the transportation department.

Penalties For Infractions of Established Bus Rules

Students' misconduct on the bus or at a bus stop is sufficient reason to discontinue bus transportation privileges to those students involved. Citations accumulate for the duration of one school year.

- 1.0 First Citation: Warning or possible bus riding suspension.
- 2.0 Second Citation: Automatic five school day bus riding suspension to start after the parent or guardian is notified.
- 3.0 Third Citation: Automatic thirty school day bus riding suspension. If the suspension occurs within the last fifteen days of the school year the suspension will remain in effect for the start of the next school year.

BELLEVUE SCHOOL DISTRICT NO. 405

Procedure No. 8230.1

Policy Reference No. 8230

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Effective Date: 25 June 1979

(RULES)

Revised:

Section: SUPPORT SERVICES

15 April 1999

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- 4.0 Fourth Citation: Automatic bus riding suspension for the balance of the school year. If the suspension occurs within the last fifteen days of the school year, there shall be an additional suspension of thirty (30) school days effective beginning on the return to school.
- 5.0 Serious Bus Rule Violation: May result in immediate suspension of bus riding privileges for balance of the semester or school year.
- 6.0 Suspension will start at the beginning of the school day after the parent or guardian has been notified. In other words, if the student is transported to school he/she must be returned to his/her regular stop.
- 7.0 For Special Education students, Procedure 8230.2 shall govern discipline procedures.

Appeal Procedure

Students and/or parents of students who wish to appeal a suspension may submit a request to the school principal for an informal conference as set forth in WAC 180-40-240. (Exhibit 8230.1.A)

Previous Procedure Revision Dates: 20 August 1996